# Manual > View notices/orders and File Reply to the Issued Notices

## How can I view notices/ orders and file reply to the issued notices by the Refund Processing Officer?

To view notices/ orders and file reply to the issued notices by the Refund Processing Officer, perform following steps:

- A. Searching for your filed refund application in "My Applications" Screen
- B. Take action using NOTICE/ACKNOWLEDGEMENT tab of Case Details screen: View Issued Notice and File Reply
- C. Take action using ORDERS tab of Case Details screen: View the issued Order
- D. Take action using AUDIT HISTORY tab of Case Details screen: View the audit history

## A. Searching for your filed refund application in "My Applications" Screen

To search for the filed applications and open the related ARN on the GST Portal, perform following steps:

1. Access the <u>www.gst.gov.in</u> URL. The GST Home page is displayed. Login to the portal with valid credentials. Dashboard page is displayed. Click **Dashboard > Services > User Services > My Applications.** 

Dashboard	Services 👻	GST Law	/ Search	Taxpayer 👻	Help 🗸	e-Way Bill System	
Registration	Ledgers	Returns	Payments	User Servic	es Refu	nds	
My Saved App	lications			My Applicatio	ons		
View/Downloa	d Certificates			View Notices	and Orders		
View My Subr	nissions			Contacts			
Search HSN /	Service Classif	fication Code		Holiday List			
Cause List				Feedback			
Grievance / Co	omplaints			Generate Use	er Id for Adv	ance Ruling	
Furnish Letter	of Undertakin	g (LUT)		View My Sub	mitted LUTs		
Locate GST Pr	actitioner (GST	TP)		Engage / Dis	engage GST	Practitioner (GSTP)	
ITC02-Pending	for action			View Addition	nal Notices/(	Orders	

2. **My Applications** page is displayed. In case, you want to file a new refund application, select "**REFUNDS**" from the dropdown list and click **NEW APPLICATION** button.

Dashboard > Services > User Services > My Applications			
My Applications			<ul> <li>indicates mandatory fields</li> </ul>
Application Type •	From Date	To Date	
Select 🔻	DD/MM/YYYY	DD/MM/YYYY	<b>#</b>
Select			
Advance Ruling Intimation of Voluntary Payment - DRC-03 Letter Of Undertaking Appeal to Appellate Authority		SEARCH	NEW APPLICATION
REFUNDS			
Application for rectification of order Application for Restoration of Provisional Attachment Application for Deferred Payment/Payment in Instalments Provisional Assessment ASMT-01 Compounding Application			

Note: Click the links below to know more about how to file different types of refund applications.

S.No.	Refund Type	FAQs Link	User Manual Link
1	Refund of Excess Balance in Electronic Cash Ledger	<u>FAQs</u>	<u>User Manual</u>
2	Refund of ITC on Export of Goods & Services without Payment of tax option.	<u>FAQs</u>	<u>User Manual</u>
3	On account of Supplies to SEZ unit/ SEZ developer (without payment of tax)	<u>FAQs</u>	<u>User Manual</u>
4	Refund on account of ITC accumulated due to Inverted Tax Structure	<u>FAQs</u>	<u>User Manual</u>
5	On account of Refund by Recipient of deemed export	<u>FAQs</u>	<u>User Manual</u>
6	Refund on account of Supplies to SEZ unit/ SEZ Developer (with payment of tax)	<u>FAQs</u>	<u>User Manual</u>
7	Exports of services with payment of tax	<u>FAQs</u>	<u>User Manual</u>
8	Tax paid on an intra-State supply which is subsequently held to be inter- State supply and vice versa	<u>FAQs</u>	<u>User Manual</u>
9	On account of Refund by Supplier of deemed export	<u>FAQs</u>	<u>User Manual</u>
10	Excess payment of tax	<u>FAQs</u>	<u>User Manual</u>
11	Any other (specify)	<u>FAQs</u>	<u>User Manual</u>
12	On account of Assessment/Provisional assessment/Appeal/Any Other Order	FAQs	<u>User Manual</u>

3. In the Application Type field, select "REFUNDS" from the drop-down list.

Dashboard > Services > User Services > My Applications			
My Applications			
			<ul> <li>indicates mandatory fields</li> </ul>
Application Type •	From Date	To Date	
Select 🔻	DD/MM/YYYY	DD/MM/YYYY	<b>m</b>
Select			
Advance Ruling Intimation of Voluntary Payment - DRC-03 Letter Of Undertaking Appeal to Appellate Authority		SEARCH	NEW APPLICATION
REFUNDS			
Application for rectification of order Application for Restoration of Provisional Attachment Application for Deferred Payment/Payment in Instalments Provisional Assessment ASMT-01 Compounding Application			

4. To view the filed refund applications, select the submission period in the **From Date** field and **To Date** field. Click **SEARCH**.

Dashboard > Services > User Services > My Applications		
My Applications		
		<ul> <li>indicates mandatory fields</li> </ul>
Application Type •	From Date	To Date
REFUNDS	16/09/2019	16/09/2019
		SEARCH NEW APPLICATION

5. Based on your Search criteria, applications are displayed. Click the **ARN/RFN** hyperlink you want to open. The status of the refund application is displayed in the Status column. The ARN/RFN number is hyper linked and clicking on it would take you to the case details page of that refund application.

Dashboard > Services > User Ser	rvices > My Applications							
My Applications								
							• indicates mand	atory fields
Application Type •			From Date		To Date			
REFUNDS		*	16/09/2019	<b></b>	16/09/2	2019	<b>^</b>	
ARN/REN 🚖	Form No. 🚖	Forn	Description â	Date of I	ilina 🛎		Status à	
	1011110. •		i Description •	Description - Date of r			Status +	
AA070919000056A	GST RFD-01		REFUNDS	2019	Provis	sional Order Issu	ied	
	-							
					[	10 3	25 50	100

Note: In case of failed Bank Account validation, login to the GST Portal with your ARN. Navigate Services > Refunds > Track Application Status > Enter ARN. Click on UPDATE BANK ACCOUNT button in Bank Validation Status column. Click here to know more about how to update the Bank account.

6. **Case Details** page is displayed. From this page, you can click on the tabs provided at the left-hand side of the page to view and download their related details.

ARN ARN AA070919000056A	Services > My Application GSTIN/0 07AQ	ns > Case Details UIN/Temporary ID DPP8277H7Z7	Date Of Application 16/09/2019	Status Provisional Order	Issued
APPLICATIONS	ARN	ARN Date	Reason of Refun	d	Action
NOTICE/ ACKNOWLEDGEM ENT	AA070919000056A	16/09/2019	Refund of ITC on Export of Goods & Services withou	t Payment of Tax	*
REPLIES					
ORDERS					
AUDIT HISTORY					

7. To view your filed refund application details, on the **Case Details** page of that particular application, select the **APPLICATIONS** tab, if it is not selected by default. This tab provides you an option to view the filed refund application, along with its supporting documents in PDF mode. In the "ARN" column, click the "**ARN**" link to download the ARN receipt.

ARN AA070919000056A	GSTIN/ <b>07AQ</b>	UIN/Temporary ID DPP8277H7Z7	Date Of Application 16/09/2019	Statu Provisional Or	s der Issued
APPLICATIONS	ARN	ARN Date	Reason of Refund		Action
ACKNOWLEDGEM ENT	AA070919000056A	16/09/2019	Refund of ITC on Export of Goods & Services without F	Payment of Tax	*
REPLIES					
ORDERS					
AUDIT HISTORY					

7a. The ARN receipt is downloaded in PDF format.

#### **Refund ARN Receipt**

This is an application receipt for Refund application GST RFD-01 filed by you at the common portal:

Application Reference Number (ARN):	AA070919000056A
Date of Application:	16/09/2019
Time of Filing of Application:	03:26 PM
GSTIN/ UIN/ Temporary ID:	07AQDPP8277H7Z7
Trade Name :	Monish Dressing
Legal Name:	MONISH BHARAT PATEL
Reason of Refund:	Refund of ITC on Export of Goods & Services without Payment of Tax
Center Jurisdiction:	RANGE - 72
State Jurisdiction:	1 (Jurisdictional Office)
Financial Year:	2017-2018
Month(s):	JULY-SEPTEMBER

#### Amount of Refund Claimed (In INR)

Head	Integrated Tax	Central Tax	State/UT Tax	CESS	Total
Tax(ITC)	579000	52176	52176	0	683352

Note: It is a system generated application receipt and does not require any signature. The Acknowledgement (RFD- 02) shall be issued after verification of the completeness of the application by the Refund Processing Officer.

7b. In the "Action" column, click the "**Download**" link to download the filed refund application. The filed refund application is downloaded in PDF format.

			FORM-GS	ST-RFD-	)1		
			Application	for Refur	d		
anneer Details							
compare a					10770 c7770		
GSTIN/Temp ID				07AQDPP8	2778727		
Legal Name				MONISHIB	HARAT PATEL		
Trade name				Monish Dr	essing		
Type of Taxpayer				Regular			
. Ground of retund claim				Add Toolso	ITC on Export of Goods	a Ser	vices without Payment of Ta
Elemential Vers				2017-2018	ovou som		
Month(s)				HEV.SEDT	EMBED		
- manufay				- automater i	LINDER		
computation of Refund to	be claimed	(Statement 3A)	(in INR)				
	Turnover o	f zero rated	Adjusted total b	amover (2)	Net input tax credit (3	0	Maximum refund amount
	supply of g	poods and				*	to be claimed (4) ((1×3)+2)
	services (1	)		-			
Integrated Tax		2467000		3917000	108	5000	683353
Central Tax							
State/UT Tax	1						
CESS	1 4					0	0
Total	- 4	0		0		0	0
		Balance in Electro ledger at the end i which refund is cl remaining after re	nic Credit of tax period for aimed (balance turn for this	Balance in ledger at ti refund app	Electronic Credit te time of filing of dication (2)	Ref	und to be Claimed (3)
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Integrated Tax Central Tax		Salance in Electro edger at the end which refund is cl smaining after re period is filed) (1)	nic Credit of tax period for aimed (balance turn for this 579000 122500	Balance in ledger at ti refund app	Electronic Credit re time of filing of lication (2) 57900 12250	0	und to be Claimed (3) 579000 52176
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Integrated Tax Central Tax State/UT Tax CESS Total Iote: The balance in the I Intella of Bank account a	Electronic C	Balance in Electro edger at the end which refund is of wmaining after re- period is filed) (1) redit Ledger is on FD-01 (Original)	shic Credit of tax period for aimed (balance turn for this 579000 122500 122500 0 824000 by for 'Matched IT	Balance in lidger at the refund app	Electronic Credit re time of filing of lication (2) 57900 12250 12250 82400	0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	579000 52176 52176 683352
Integrated Tax Central Tax State/UT Tax CESS Total Iote: The balance in the I stalls of Bank account a S.No. Part	Electronic Cr allected in R	Balance in Electron edger at the end which refund is of wmaining after re- period is filed) (1) redit Ledger is on #D-01 (Original)	nic Credit of tax period for aimed (salance turn for this 579000 122500 122500 0 824000 Uy for 'Matched IT Details	Balance in ledger at the refund app C.	Electronic Credit re time of filing of lication (2) 57900 12250 12250 82400	0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	579000 52176 52176 683352
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#### Declaration

I hereby declare that the goods exported are not aubject to any export duty. I also declare that I have not availed any drawback of central tax on goods or services or both and that I have not claimed refund of the integrated tax paid on supplies in respect of which refund is claimed. Undertaking

I hereby undertake to pay back to the Government the amount of refund sanctioned along with interest in case it is found subsequently that the requirements of clause (c) of subsection (2) of section 16 read with sub-section (2) of section 42 of the CGST/SGST Act have not been complied with in respect of the amount refunded.

#### Go back to the Main Menu

## **B. View Issued Notices and File Reply**

To view notices issued by the Tax Official and to reply to those notices, perform following steps:

1. On the **Case Details** page of that particular application, select the **NOTICE/ACKNOWLEDGEMENT** tab, if it is not selected by default. This tab displays all the notices issued by the Tax Official to you. In the "Document" column, click the document link to download the notice issued by the Tax Official on your system.

Da	ashboard > Services > U	User Servic	es > My Applications > Cas	se Details					
	ARN AA070919000056A		GSTIN/UIN/Temporary ID 07AQDPP8277H7Z7		Date Of Application 16/09/2019			Status Provisional Order Issued	
	APPLICATIONS	S.No.	Type of Notice	Date of Notice	Reference No.	Reason of Notice	Due date of Reply(if applicable)	Document	
	ACKNOWLEDGEM ENT REPLIES	1	Acknowledgement(GST RFD-02)	16-09- 2019	ZA070919043034G	NA	NA	Main document Ž ZA070919043034G_RFD02.pdf	
	ORDERS								
	AUDIT HISTORY								

2. To reply to notices issued by the Tax Official, on the **Case Details** page of that particular application, select the **NOTICE/ACKNOWLEDGEMENT** tab, if it is not selected by default. This tab displays all the notices issued by the Tax Official to you. In the "Document" column, click the document name(s) to download them into your system and view them.

ARN <b>AA070919000</b> 0	)56A	GSTIN/UIN/Temporary ID 07AQDPP8277H7Z7		Date Of Application/C 16/09/20	Case Creati 1 <b>19</b>	on Sh	Status ow Cause Notice Issued
APPLICATIONS	S.No.	Type of Notice	Date of Notice	Reference No.	Reason of Notice	Due date of Reply(if applicable)	Document
ACKNOWLEDGEM ENT REPLIES	1	Acknowledgement(GST RFD-02)	16-09- 2019	ZA070919043034G	NA	NA	Main document
ORDERS AUDIT HISTORY	2	Notice for Rejection of Application for refund or recovery of erroneously granted refund(GST RFD-08)	17-09- 2019	ZA070919045199W	NA	05/10/2019 Reply	Main document ∠ ZA070919045199W_RFD08.p Show Cause Notice.pdf Show Cause Notice.pdf

3. To file reply to the issued notice, click the **REPLY** button. A hyperlinked "Reply" button would be visible in the column of "Due date of Reply".

ARN <b>AA0709190000</b>	56A	GSTIN/UIN/Temporary ID 07AQDPP8277H7Z7		Date Of Application/0 16/09/20	Case Creati 1 <b>19</b>	on Sh	Status ow Cause Notice Issued
APPLICATIONS	S.No.	Type of Notice	Date of Notice	Reference No.	Reason of Notice	Due date of Reply(if applicable)	Document
ACKNOWLEDGEM ENT REPLIES	1	Acknowledgement(GST RFD-02)	16-09- 2019	ZA070919043034G	NA	NA	Main document
ORDERS AUDIT HISTORY	2	Notice for Rejection of Application for refund or recovery of erroneously granted refund(GST RFD-08)	17-09- 2019	ZA070919045199W	NA	05/10/2019 Reply	Main document ∠ ZA070919045199W_RFD08.p Show Cause Notice Show Cause Notice.pdf

AA070919000056	GSTIN/UIN/Temporary ID 07AQDPP8277H7Z7	Date Of Application/Case Creation 16/09/2019	Status Show Cause Notice Issued
APPLICATIONS			• indicates mandatory fie
NOTICE/ ACKNOWLEDGEM ENT		GST RFD-09 Reply to Show Cause Notice	
REPLIES	Reference No	Date	
ORDERS	ZA070919045199W	17-09-2019	
AUDIT HISTORY	Refund Application Details		
	Refund Application ARN	Date	
	AA070919000056A	16-09-2019	
	Reply to the notice •		
	Place •		
	Upload Supporting Documents		
	Enter Document Description		Only PDF file format is allowed
	Enter Document Description		<ul> <li>Only PDF file format is allowed</li> <li>Maximum file size for upload is 5MB each.</li> </ul>
	Enter Document Description Choose File No file chosen Note: Taxpayers are expected to upload supporting each (total 50 MB). There is no limit to the number multiple pages is less than or equal to 5 MB. For de	g documents while filing refund application. You may upload u r of invoices/credit notes etc. You can scan and upload, till siz etailed tips on the process, click here.	<ul> <li>Only PDF file format is allowed</li> <li>Maximum file size for upload is 5MB each.</li> <li>Maximum 10 supporting documents can be attached in the refund application.</li> <li>Ip to 10 supporting documents, 5 MB e of the scanned document containing</li> </ul>
	Enter Document Description Choose File No file chosen Note: Taxpayers are expected to upload supporting each (total 50 MB). There is no limit to the number multiple pages is less than or equal to 5 MB. For de Verification •	g documents while filing refund application. You may upload u r of invoices/credit notes etc. You can scan and upload, till siz etailed tips on the process, click here.	<ul> <li>Only PDF file format is allowed</li> <li>Maximum file size for upload is SMB each.</li> <li>Maximum 10 supporting documents can be attached in the refund application.</li> <li>up to 10 supporting documents, 5 MB e of the scanned document containing</li> </ul>
	Enter Document Description Choose File No file chosen Note: Taxpayers are expected to upload supporting each (total 50 MB). There is no limit to the number multiple pages is less than or equal to 5 MB. For de Verification I/We hereby solemnly affirm and dee my/our knowledge and belief and nothing	g documents while filing refund application. You may upload u of invoices/credit notes etc. You can scan and upload, till siz etailed tips on the process, click here. clare that the information given herein above is true g has been concealed therefrom.	<ul> <li>Only PDF file format is allowe</li> <li>Maximum file size for upload 5MB each.</li> <li>Maximum 10 supporting documents can be attached in the refund application.</li> <li>up to 10 supporting documents, 5 MB each the scanned document containing</li> <li>and correct to the best of</li> </ul>

4. The **REPLY** page is displayed. The **Reference No**, **Refund Application Details** fields are auto-populated.

5. Enter your reply and Place.

6. If required, in the **Upload Supporting Documents** section, you can also upload supporting documents. Enter the **Document Description** of the document to be uploaded.

7. Click the **Choose File** button.

Upload Supporting Documents	
Enter Document Description	Only PDF file format is allowed.
Choose File No file chosen	• Maximum file size for upload is 5MB each.
	Maximum 10 supporting documents can be attached in the refund application.

8. The **ADD DOCUMENT** button gets displayed. Click it to upload the document(s) from your system. **Note**: You can delete the uploaded document by clicking the **DELETE** button and upload again.

Upload Supporting Documents	
Enter Document Description	Only PDF file format is allowed.
Invoice Copy	Maximum file size for upload is 5MB each.
Invoice Copy.pdf	<ul> <li>Maximum 10 supporting documents can be attached in the refund application.</li> </ul>
ADD DOCUMENT	ι.

9. Click the **PREVIEW** button to preview the reply to be filed to the Tax Official and Preview of captured reply in the **Form GST RFD-09** is displayed in the PDF format.

Dashboard > Services >	User Services > My Applications	> Case Details		
ARN AA0709190000	GSTIN/U 056A 07AQD	N/Temporary ID <b>PP8277H7Z7</b>	Date Of Application/Case Creation 16/09/2019	Status Show Cause Notice Issued
APPLICATIONS NOTICE/ ACKNOWLEDGEM ENT		Re	GST RFD-09 ply to Show Cause Notice	• indicates mandatory fields
REPLIES	Reference No	Date		
ORDERS	ZA070919045199W	17-09	-2019	
AUDIT HISTORY	Refund Application Deta	ls		
	Refund Application ARN AA070919000056A	Date 16-09	-2019	
	Reply to the notice •			
	Supporting Documents	have been attached.		
	Diaco			
	Place			
	Bangalore			
	Upload Supporting Docu	ments		
	Enter Document Descript	on		
	Invoice Copy			<ul> <li>Only PDF file format is allowed.</li> <li>Maximum file size for unload is</li> </ul>
	Invoice Copy.pdf			<ul> <li>SMB each.</li> <li>Maximum 10 supporting documents can be attached in the refund application.</li> </ul>
	ADD DOCUMENT			
	<b>Note:</b> Taxpayers are expected each (total 50 MB). There is no multiple pages is less than or e	to upload supporting docum limit to the number of invo qual to 5 MB. For detailed t	ents while filing refund application. You r ices/credit notes etc. You can scan and u ps on the process, click here.	nay upload up to 10 supporting documents, 5 MB pload, till size of the scanned document containin
	Verification •			
	I/We hereby solemn my/our knowledge and b	y affirm and declare that elief and nothing has bee	the information given herein above n concealed therefrom.	is true and correct to the best of
			BACK PREVIEW FI	E WITH DSC FILE WITH EVC

10. Select the **Verification** checkbox. Select the **Authorized Signatory** from the drop-down list. Click **FILE WITH DSC** or **FILE WITH EVC** button.

Dashboard > Services >	User Services > My Applications > Case	Details	
ARN <b>AA0709190000</b>	GSTIN/UIN/Temp 56A 07AQDPP8277	orary ID Date Of Application/Case Creati PH7Z7 16/09/2019	on Status Show Cause Notice Issued
APPLICATIONS NOTICE/ ACKNOWLEDGEM ENT		GST RFD-09 Reply to Show Cause Notice	• indicates mandatory fields
REPLIES	Reference No ZA070919045199W	Date 17-09-2019	
	Potund Application Dotails		
	Refund Application ARN AA070919000056A	Date 16-09-2019	
	Reply to the notice •		
	Supporting Documents have bee	en attached.	
	Place •		
	Bangalore		
	Upload Supporting Documents Enter Document Description Invoice Copy Invoice Copy.pdf		<ul> <li>Only PDF file format is allowed.</li> <li>Maximum file size for upload is 5MB each.</li> <li>Maximum 10 supporting documents can be attached in the support is a support in the support in the support is a support in the support in the support is a support in the support in the</li></ul>
	ADD DOCUMENT		· ·
	Note: Taxpayers are expected to upload each (total 50 MB). There is no limit to t multiple pages is less than or equal to 5	supporting documents while filing refund application. You he number of invoices/credit notes etc. You can scan and MB. For detailed tips on the process, click here.	may upload up to 10 supporting documents, 5 MB upload, till size of the scanned document containin
	Verification •		
	I/We hereby solemnly affirm a my/our knowledge and belief and	and declare that the information given herein above nothing has been concealed therefrom.	e is true and correct to the best of
	Authorised Signatory •		
	NURUL SAIYED	v	
		BACK PREVIEW F	ILE WITH DSC FILE WITH EVC

11. The updated **REPLIES** tab is displayed, with the record of the filed reply in a table. Click the documents in the **Document** section of the table to download them. Status of the application is changed to "Pending for Order-Reply Received".

ARN AA07091900003	iser Services > M	IV Applications > Case Details GSTIN/UIN/Temporary I 07AQDPP8277H7Z7	D Date Of Application/Ca 16/09/201	ase Creation . <b>9</b>	Stat Show Cause N	us I <b>otice Issued</b>
APPLICATIONS	S.No.	Date of Reply	SCN No.	Date of No	tice	Document
NOTICE/	1	17/09/2019	ZA070919045199W	17-09-201	19	RFD-09 📥
ACKNOWLEDGEM ENT						
REPLIES						
ORDERS						

12. Once the Taxpayer files reply, following actions take place on the GST Portal:

- Dashboard of the Taxpayer is updated with the record of the filed reply. He/she can view it from the following navigation: Services > User Services > My Applications > REPLIES.
- Dashboard of the Tax Official is updated with the record of the filed reply.

13. To view the filed replies to the Tax Official, on the **Case Details** page of that particular application, select the **REPLIES** tab. This tab will display the replies that you have filed on the issued Notices. In the "Document" column, click the document name(s) to download them into your system and view them.

ashboard > Services > U	ser Services > M	y Applications > Case Details			
ARN AA07091900005	6A	GSTIN/UIN/Temporary IE 07AQDPP8277H7Z7	D Date Of Application/Ca 16/09/201	ase Creation .9 Sl	Status now Cause Notice Issued
APPLICATIONS	S.No.	Date of Reply	SCN No.	Date of Notice	e Document
NOTICE/ ACKNOWLEDGEM ENT	1	17/09/2019	ZA070919045199W	17-09-2019	RFD-09 📥
REPLIES					
ORDERS					
AUDIT HISTORY					

## Go back to the Main Menu

## C. View the issued Order

To view and download the order issued against your refund application, perform following steps:

1. On the **Case Details** page of that particular application, select the **ORDERS** tab. This tab displays all the orders issued by the Tax Official to you.

2. In the Payment Advice No., PMT-03 No. and Document column, click the document name(s) to download them into your system and view them.

ARN AA070919000056A	GSTIN/U <b>07AQ</b>	GSTIN/UIN/Temporary ID 07AQDPP8277H7Z7		Date Of Application/Case Creation 16/09/2019		Status Show Cause Notice Issued	
APPLICATIONS	Type of Order	Date of Order	Order No.	Payment Advice No.	РМТ- 03 No.	Document	
NOTICE/ ACKNOWLEDGEM ENT				ZA070919045114E Main document		Main document	
REPLIES	Provisional Order(GST	16-09-	740700100400000	ZA070919045114E_RFD05.pdf Supporting documents		ZA070919043200N_RFD04.pd	
ORDERS	RFD-04)	2019 ZA0709190432	ZA070919043200N	Payment Advice(GST RFD-	NA	Supporting documents	
AUDIT HISTORY				05).pdf		04).pdf	

#### Note:

- 1. If amount is adjusted completely through refund sanction order (GST RFD-06) or withheld order (Form GST RFD 7B) has been issued by tax official, on your refund application, then no payment advice would be issued.
- 2. In other cases of sanctioned refund, the payment order No (GST RFD-05) and the downloadable annexure for the amount to be transferred to the taxpayer's bank account would be displayed, as and when it is issued.
- 3. In column of PMT-03, the order will be available only in case there is any inadmissible refund amount and the tax officer has issued GST PMT-03 order to re-credit the amount in Electronic Cash/Credit Ledger (if the amount was debited in the Electronic Cash/Credit Ledger at the time of filing refund application).

### Go back to the Main Menu

## D. View the audit history

To view history details related to the refund application filed by the taxpayer, perform following steps:

1. On the **Case Detail** page of that particular taxpayer, select the **AUDIT HISTORY** tab. This tab displays all actions on the refund application filed by the taxpayer.

ashboard > Services > U	Iser Services >	My Applications	Case Details			
ARN AA07091900005	56A	GSTIN/UIN <b>07AQDF</b>	I/Temporary ID P <b>8277H7Z7</b>	Date Of Application/Case Crea 16/09/2019	tion Show Cause	tatus • Notice Issued
APPLICATIONS	S.No.	Date		Action	Reference No.	Action By
NOTICE/	1	16/09/2019	Re	fund Application filed	AA070919000056A	Taxpayer
ACKNOWLEDGEM ENT	2	16/09/2019	Ackn	owledged (GST RFD-02)	ZA070919043034G	Tax Officer
REDITES	3	16/09/2019	Provisional Re	fund Order Issued (GST RFD-04)	ZA070919043200N	Tax Officer
	4	17/09/2019	Payment	Advice Issued (GST RFD-05)	ZA070919045114E	Tax Officer
URDERS	5	17/09/2019	Show Caus	e Notice Issued (GST RFD-08)	ZA070919045199W	Tax Officer
AUDIT HISTORY	6	17/09/2019	Reply submit	ted by tax payer (GST RFD-09)	ZA0709190452390	Taxpayer